

AUDIT COMMITTEE

**MINUTES OF THE MEETING HELD ON THE TUESDAY 19TH DECEMBER
2006**

Present

Councillors Bogle, Marsh-Jenks, and Moulton

1. APOLOGIES

Apologies were received Councillors Ball, Jackson and Moore.

2. ELECTION OF CHAIR AND VICE-CHAIR

RESOLVED that Councillor Bogle be appointed Chair and Councillor Moulton Vice-Chair of the Committee for the remainder of the 2006/07 Municipal Year.

STATEMENT FROM THE CHAIR

In accordance with accepted practice a statement was made by the Chair.

3. CORE WORK PROGRAMME

The Committee considered the report of the Chief Internal Auditor seeking approval of a work programme for the Committee (Copy of the report circulated with the agenda and appended to the signed minutes).

RESOLVED that

- (i) the work programme for the Committee as set out in the appendix to the submitted report be approved;
- (ii) meeting dates for the Committee be canvassed with Members as follows:-
 - March 2007;
 - Week commencing 25th June 2007 (to be confirmed in line with Standards and Governance Committee);
 - Week commencing 24th September 2007 (to be confirmed in line with Standards and Governance Committee);
 - January 2008;
 - March 2008;
 - Week commencing 23rd June 2008 (to be confirmed in line with Standards and Governance Committee); and
 - Week commencing 22nd September 2008 (to be confirmed in line with Standards and Governance

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Committee);

- (iii) that briefings for the Chair and Vice Chair be arranged two weeks before each meeting of the Committee; and
- (iv) that a list of independent audit inspections be circulated by the of the Committee for information.